

PROVITA ANIMAL HEALTH develops, manufactures, and markets animal health products. We partner with leading veterinary and agricultural trade distribution across the globe. Our aim is to drive continual growth with the constant innovation of sustainable animal health products to improve animal health naturally.

Location: Ballygawley, Co Tyrone

Accounting Technician: Provita are seeking a highly driven, experienced Accounting Technician to join the team. Duties will include:

- Preparation of monthly management accounts to include ledger review, journal entry, reconciliation, and analysis.
- Processing weekly and monthly payroll using Sage 50 Payroll as well as annual P60 and P11D reporting.
- Daily bank administration including bank reconciliation, payment processing and cash flow forecasting.
- Overseeing Accounts payable to ensure correct recognition and VAT applied.
- Overseeing Accounts receivable, sales invoice processing and credit control experience.
- HMRC filings to include monthly submission and reconciliation of VAT, EC Sales and Intrastat reporting.
- Statistical reporting to the Department of Finance and other key financial stakeholders.
- Preparation of financial reports for management.
- Engaging with external auditors to carry out the annual financial audit.
- Other ad hoc duties as and when required.

The following criteria are desirable:

- AAT/ ATI qualified or Part- Qualified Accountant (ACA/ACCA/CIMA or equivalent)
- Experience using Sage 50 Payroll or similar payroll packages.
- Experience using Sage 200 or Sage 50
- Strong IT skills particularly Microsoft Excel
- Experience in a Manufacturing company
- Excellent communication and interpersonal skills
- Strong ability to prioritise tasks and work under pressure.
- Possess excellent attention to detail, problem solving and organisational skills.

Salary & Benefits

- Competitive Salary
- Company private healthcare following 6 months service
- Onsite parking
- Working hours 8:30am – 5:30pm Monday to Thursday, with 3pm finish on a Friday

APPLY NOW: Submit CV to careers@provita.co.uk

Registered Office

21 Bankmore Road,
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Corporate Headquarters

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